Thurlby Parish Council

Thurlby Cemetery
Fees and Regulations

Index

Table of Fees and Charges.....3

Thurlby Cemetery – Notice of Interment.....4

Application for Exclusive Right of Burial.....5

Grant of Exclusive Rights of Burial.....6

Cemetery Regulations.....7-8

Regulations Applicable to the Interment of Bodies 9-10

Regulations Applicable to the Interment of Cremated Remains.....11-12

Notice of Interment of Cremated Remains 13

THURLBY PARISH COUNCIL

THURLBY CEMETERY

TABLE OF FEES AND CHARGES AS FROM 4 March 2026

Part one - Interment

i) In an earthen grave measuring 1.3 meters by 2.75 meters for the body of:

a	A still born child or a child whose age at the date of death did not exceed 1 year	free
b	A child whose age at the date of death exceeded 1 year and did not exceed 16 years	£21.00
c	A person whose age at the date of death exceeded 16 years	£100.00

(ii) Of cremation remains in an earthen grave measuring 600mm by 450mm which is:

a	A still born child or a child whose age at the date of death did not exceed 1 year	free
b	A child whose age at the date of death exceeded 1 year and did not exceed 16 years	£11.00
c	A person whose age at the date of death exceeded 16 years	£50.00

Part II – Exclusive Right of Burial

a	For a period not exceeding 50 years in an earthen grave measuring 1.3 metres by 2.75 metres	£100.00
b	For a period not exceeding 50 years in an earthen grave measuring 600mm by 450mm	£50.00

Part III – Memorials

a	For the right to erect a headstone on a grave 1.3 metres by 2.75 metres	£50.00
b	For the right to place a tablet on a grave 600mm by 450mm	£50.00
c	For inscriptions on a headstone or tablet	£50.00

The foregoing fees and charges apply to the burial of Parishioners who at the date of death were resident within the boundaries of the civic and/or the ecclesiastical Parish of Thurlby. The foregoing fees will be £300.00 for an interment or an exclusive right of burial and £150 for the right to erect a memorial in the case of any person who is not an inhabitant of the parish of Thurlby. In relation to the Cremated remains area the increase for a non-resident be £100 each for an Exclusive Rights and Interment and £100 for the right to erect a memorial, Such an increase shall not apply in the case of a former inhabitant of the said parish who was ceased to be such an inhabitant for a period not exceeding 20 years.

All charges and fees to be paid to the Clerk at the time of application and before any work is done.

Clerk to the Council
Bernard Champness
5 Woodside East
Northorpe
Bourne. PE10 0HT **01778 393431**

THURLBY PARISH COUNCIL

THURLBY CEMETERY - NOTICE OF INTERMENT

I hereby give notice that a grave is required as under in Thurlby Cemetery.

Full Name of Deceased	.....
Late Residence of Deceased	....
Occupation or Description	.....
Age	Date of Death .....

Place of Death .....

Details of Funeral

Day: ..... Date: ..... at (Time): am ..... / ..... pm

Please tick appropriate box √
Service to be held at: Cemetery Chapel ☐ Church ☐ Direct to grave ☐

Name of Minister expected to officiate: .....

Please indicate type of grave required √

a). New Grave on C.E, R.C. General ☐ b). Open family Grave No ..... Section ..... ☐

Depth Required ..... mm for interment(s)

Size of Coffin ..... mm **by** ..... mm .....

Name and Address of Funeral Director: .....

.....

This notice, together with the fee payable, must be delivered to the Parish Clerk by no later than the day following the verbal arrangements together with the burial certificate. Cheques to be made payable to Thurlby Parish Council.

Signature of Applicant: ..... Tel: .....

For Office Use Only

Fees:	
Grave Purchase £	Interment No .....
Interment £	Grave No. .....
Total £ _____	

THURLBY CEMETERY

APPLICATION FOR EXCLUSIVE RIGHT OF BURIAL

I ..... of .....

hereby apply for the Grant of Exclusive Right of Burial only in Grave Space No .....

in Thurlby Cemetery for a period of 75 years from the date of Grant. I understand that the Grant is subject to the provisions of any Order made under Section 214 of the Local Government Act 1972, and to all the Rules and Regulations now in force and for the time being affecting the Cemetery Ground and Interments therein.

Dated this ..... day of ..... 20 .....

Applicant's Signature: .....

Witness's Signature: .....

Witness's Address: .....

.....

.....

I, the undersigned, acting on behalf of Thurlby Parish Council, hereby acknowledge receipt of the foregoing application for a grant of Exclusive Right of Burial in grave space numbered ..... in the Thurlby Cemetery and certify that such Grant has been duly registered in the Register of Graves with Exclusive Rights.

Dated this..... day of.....20.....

B M Champness
Parish Clerk

THURLBY PARISH COUNCIL

THURLBY CEMETERY

GRANT OF EXCLUSIVE RIGHTS OF BURIAL

Whereas the Parish Council, acting as the Burial Authority for Thurlby Cemetery, is empowered by the Local Government Act on 1972 and by Orders made under Section 214 thereof to grant Exclusive Rights of Burial and by virtue of the Local Authority Cemeteries Order of 1977, WE THE COUNCIL OF THE PARISH OF THURLBY in the County of LINCOLNSHIRE, in consideration of the sum of ..... pounds..... pence paid to us by: ..... the receipt of which is hereby acknowledged, DO HEREBY GRANT unto the said ..... the exclusive RIGHT OF BURIAL in the Grave Space denoted on the Plan of the Cemetery by the Number .....TO HOLD the same to the said ..... heirs and assigns for a period of 75 years from the date hereof for the purpose of Burial only of bodies/cremated remains of deceased persons, subject to all the Rules and Regulations now in force and for the time being affecting the said Burial Ground of Interments therein.

It is hereby certified and declared that the transaction hereby effected has been entered in the Thurlby Burial Authority's Register of Graves with Exclusive Rights.

GIVEN under my hand as the duly appointed Officer in that behalf, this .....

day of ..... 20.....

B M Champness
Parish Clerk

Note:- This Grant is subject to the provisions of any Order made under Section 214 of the Local Government Act 1972 and to the Burial Authority's Rules and Regulations made in compliance with that Act. Copies of any such order, Rules and Regulations may be inspected by appointment at all reasonable times at the address of the Officer of Council who signed the Grant.

THURLBY PARISH COUNCIL

CEMETERY REGULATIONS

1. Control and Administration

The Cemetery is controlled and administered by the Council, acting as the Burial Authority under the Local Government Act 1972 and in accordance with the Local Authorities' Act 1972 and in accordance with the Local Authorities' Cemeteries Order, 1977. The responsible person to whom all inquiries should be made, is:-

The Parish Clerk, Telephone:- Bourne (01778) 393431

2. Opening

The Cemetery shall be open to the general public but children shall not be admitted unless they are accompanied by a responsible person.

Dogs are not allowed, except guide dogs on leads.

3. Maintenance of Cemetery

The maintenance of the cemetery ground shall be carried out by persons authorised by the Burial Authority, save that owners of grave spaces shall undertake cleaning or repairing of monuments or stones placed thereon and ensure they are kept in neat order.

No person shall interfere with any of the turfed areas of the grave spaces, or with any of the pathways or other areas of the cemetery, or with any trees and shrubs planted by the Council. No artificial flowers will be allowed in the Cemetery.

4. Conduct of Visitors

Visitors should behave in a quiet and orderly manner, anybody behaving otherwise will be requested to leave by the person in charge.

Legal action will be taken against any person who shall wilfully cause damage to the cemetery and its appurtenances, or shall commit any nuisance therein.

Litter/dead flowers shall be deposited in the receptacles provided.

5. Access to Cemetery

Access to the cemetery will be by the designated footpath as agreed between the Burial authority and the Parochial Church Council.

B M Champness
Clerk to the Council

Note: The following are held by the Clerk to the Council and are available for inspection by appointment:-

(a) Register of Burials

(b) Register of Graves

(c) Register of Grants of Exclusive Rights of Burials

(d) Register of Memorials

(d) Plan of Graves showing those occupied, reserved and vacant

(e) Deeds of Grants of Exclusive Rights

(f) Application for Interment

The Burial Authority reserves to itself the right to alter or make additions to these Regulations.

THURLBY PARISH COUNCIL

THURLBY CEMETERY

REGULATIONS APPLICABLE TO THE INTERMENT OF BODIES

1. At least 48 hours notice of interment must be given to the Clerk. The notice shall state the date and the hour of the intended interment.

2. No burials on Sunday, Christmas Day, Good Friday, or Bank Holiday or before 10 am or after 1 pm on Saturday or 3 pm any other weekday without special permission.

3. All charges and fees to be paid to the Clerk and the burial certificate handed to him before any work is done.

4. A plot for the purpose of interment shall be treated as a grave space and measure 1.3 metres by 2.75 metres by 1.5 metres in depth.

5. Grave spaces with exclusive Rights of Burial can be reserved on payment of scheduled fees. Selection of situation subject to approval by the Burial Authority.

6. The surface of the grave space must be kept in neat order by the owner of the Exclusive Rights of Burial therein, and must be kept level with the surface of the adjoining ground.

7. Wreaths, crosses and other floral designs may be placed upon the grave on the day of interment therein but shall be removed when withered. If this is not done, the cemetery keeper shall have discretion to remove same. At all other times, flowers shall only be placed in the receptacle provided on the headstone. No trees or shrubs to be planted. No artificial flowers will be allowed in the Cemetery

8.The Burial Authority will only allow the following:

a. Headstones between 750 mm wide and 1200 mm height an 900 mm wide and 75 mm to 150 mm thick. To ensure that there is no misunderstanding, these measurements are the maximum OVERALL that will be allowed by the Parish Council.

b. One vase measuring not more than 300 x 200 x 200 mm. The Burial Authority will only allow one vase for each plot owned/reserved to be placed on the grave, whether or not the vase is incorporated in the headstone. GLASS VASES WILL BE PROHIBITED FOR SAFETY REASONS.

c. Monuments should be of natural unpolished stone and should be such as weather with age and blend with other monuments in the adjacent churchyard. The Parish Council will only allow the front of the headstone where the inscription will be, to be polished. The remainder of the headstone must be unpolished. In the event that these Regulations are not adhered to, the Parish Council will have the right to remove the stone until such time it confirms with the Regulations. The Burial Authority cannot grant permission for monuments made of marble, black, red and dark grey granite, synthetic stone or plastic. Where necessary the face of the stone may be rubbed smooth to provide a suitable surface for inscription. Inscriptions should be simple giving just the names of the deceased, the dates of birth, and dates of death, and if desired an appropriate epitaph. The name of the mason may appear on the back of the stone in unpainted letters no more than 12.7 mm high.

d. All undertakers and monumental masons likely to be concerned with burials in the cemetery should be supplied with copies of these Regulations and requested to co-operate so as to ensure that disappointment and distress is not caused to intending Applicants.

e. An existing headstone can be placed between two adjoining plots provided that both plots have been purchased.

9. Headstones to be laid on concrete foundations and to be dowelled to the base. Imitation stone must not be used.

10. All headstones will face east, thus resulting in headstones being placed at the head of each grave. Upon the erection of a headstone, it will be the responsibility of the relative/relatives of the deceased to maintain the same and to ensure that it is in good repair. The Parish Council will take no responsibility for such maintenance and in the event of an injury being caused to a member of the public as a result of a headstone not being maintained, then all claims will be directed to the relative/relatives of the deceased. **You must ensure that you have adequate insurance cover**

11. No kerbstones or other object will be permitted on the turfed area of grass.

12. The Burial Authority reserves to itself the right to alter or make additions to these Regulations.

IN THE EVENT THAT THE RELATIVE/RELATIVES OF THE DECEASED MOVE FROM THE AREA, WOULD YOU PLEASE SUPPLY THE CLERK WITH THAT INFORMATION.

B M Champness
Clerk to the Council

THURLBY PARISH COUNCIL

THURLBY CEMETERY

REGULATIONS APPLICABLE TO THE INTERMENT OF CREMATED REMAINS

1. A plot within the cremated remains area shall measure 600 mm by 450 mm for the purpose of interment of cremated remains within a metal, plastic urn or casket

2. All charges and fees to be paid to the Clerk before any work is done.

3. A plot within the cremated area with Exclusive Rights of Burial can be reserved on payment
of scheduled fees. Selection of situation subject to approval by Burial Authority.

4. The surface of the plot must be kept in neat order by the owners of the Exclusive Rights of Burials therein and must be kept level with the surface of the adjoining ground.

5. The urn or casket of cremated remains shall be interred in a hole measuring not more than 350 mm square and 600 mm in depth, located centrally within the plot space. No more than two sets of cremated remains may be placed in the one plot.

6. a. The hole should be sealed by the existing slab.

b. The Burial Authority will allow only a maximum of 2 cremated remains to be buried in one plot. A separate fee will be charged for each remains buried and the fees for so doing will remain the same as set out in the table of fees and charges. Please note that the fees should be doubled in the case of any person who is not an inhabitant of the Parish of Thurlby, but that increase shall not apply in the case of a former inhabitant of the said parish who had ceased to be such an inhabitant for a period not exceeding 20 years.

7. a. The Burial Authority will allow the cremated remains to be buried in an existing grave of a relative of the deceased. If the cremated remains are to be buried in a plot of a relative that is not deceased, then that plot must firstly be purchased before the cremated remains can be buried. They must be buried in a manner whereby they will not be disturbed at a later date. In the event that either request is made, the afore-going regulations will apply and the cost of so doing will remain the same as set out in the table of fees and charges.

b. If cremated remains are buried in an existing grave of a relative of the deceased, no additional memorial will be allowed other than that which may be at the head of the grave.

c. No stone tablet may be placed on the existing grave if cremated remains are buried in an existing grave and the only memorial to be allowed will be that which is at the head of the existing grave.

8. a. The Burial Authority will allow cremated remains to be buried in a grave plot in the cemetery rather than in the area set aside for cremated remains. However, the plot must firstly be purchased at the rate that is applicable for purchasing a plot within the cemetery and an additional fee would then be charged for the burial of those cremated remains.
The cost of so doing will remain the same as set out in the table of fees and charges. If there is more than one set of cremated remains to be buried, then an appropriate fee will be charged for each cremated remains to be buried. Please note that the fees should be doubled in the case of any person who is not an inhabitant of the Parish of Thurlby, but that increase shall not apply in the case of a

former inhabitant of the said parish who had ceased to be such an inhabitant for a period not exceeding 20 years.

b. If cremated remains are buried in a grave within the cemetery, then the Rules applicable to the erection of a headstone must apply (please see the Regulations applicable to the Interment of Bodies)

9. All memorials and inscriptions thereon must be approved by the Burial Authority.

10. A memorial placed on a plot shall be in the form of a flat stone tablet only, measuring no more than 600 mm by 400 mm by 50 mm thick, and laid centrally on the grave slab and must be level with the surface of the adjoining land. The Burial Authority cannot grant permission for monuments made of marble, black, red and dark grey granite, synthetic stone or plastic. Lettering is to be V cut, lead filled or open.

11. A flower holder may be incorporated and set flat into the tablet. No vase or other object, including kerbstones, may be placed elsewhere on the grave. The Burial Authority will only allow the placing of one vase per plot. **GLASS VASES WILL BE PROHIBITED FOR SAFETY REASONS.**

12. Wreaths, crosses and flower designs may be placed on the grave on the day of the interment but shall be removed when withered. If this is not done, the cemetery keeper shall have discretion to remove same. At all other times, flowers shall be placed in the receptacle provided in the stone tablet which should be removed when withered - No trees or shrubs to be planted. No artificial flowers will be allowed in the Cemetery.

13. The Burial Authority reserves to itself the right to alter or make additions to these Regulations.

IN THE EVENT THAT THE RELATIVE/RELATIVES OF THE DECEASED MOVE FROM THE AREA, WOULD YOU PLEASE SUPPLY THE CLERK WITH THAT INFORMATION?

B M Champness
Clerk to the Council

THURLBY PARISH COUNCIL

THURLBY CEMETERY

NOTICE OF INTERMENT OF CREMATED REMAINS

I hereby give notice that a grave is required as under in Thurlby Cemetery.

Full Name of Deceased	.....
Late Residence of Deceased	....
Occupation or Description	.....
Age	Date of Death .....
Place of Death	

Details of Interment

Day: ..... Date: ..... at (Time): am ..... / ..... pm

Please tick appropriate box √
Service to be held at: Cemetery Chapel ☐ Church ☐ Direct to grave ☐

Name of Minister expected to officiate: .....

Name and Address of Funeral Director: .....

.....

This notice, together with the fee payable, must be delivered to the Parish Clerk by no later than the day following the verbal arrangements together with the burial certificate. Cheques to be made payable to Thurlby Parish Council.

Signature of Applicant: ..... Tel: .....

For Office Use Only

Fees:	
Plot Purchase £	Interment No .....
Interment £	Plot No. .....
Total £ _____	