

# Thurlby Parish Council

## Minutes of the Meeting of Thurlby Parish Council (Min 22-10) held on Wednesday the 1 February 2023 at 7.30 p.m. in the Lawrance Park Social Room

**Present:** **Councillors:** R Bill, N Bradley, S Broadbent, P Haley, M Keene, L Lowe, E Lunn, M Owen, A Thomas, (Presiding), and D White  
**Residents:** S Holland  
**Others:** Bernard Champness – Clerk, County Cllr R Reid.

	<b>Open Forum</b>
	Stephen Holland wanted to know why planning application S22/1847 was not on the agenda for discussion. The Clerk explained that he could not recall this matter but was told he had replied to Mr Holland stating it would be discussed. The meeting was formally opened at 19.32
<b>176.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received</b>
	<b>176.1</b> Apologies were received from M Reece (work) <b>Resolved</b> that the apologies be accepted. District Cllr B Dobson had sent his apologies
<b>177.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
	<b>177.1</b> Lisa Lowe declared a Disclosable Pecuniary and Other Interests in Item 184 as she was applying for a grant.
<b>178.</b>	<b>Minutes of the Meeting of the Parish Council held on the 14 December 2022 (Min22-09)</b>
	<b>178.1</b> <b>Resolved:</b> That the minutes of the meeting held on the 14 December 2022 were signed by the Chair as a correct record.
<b>179.</b>	<b>To receive a report from the County and District Councillors on matters relating to Thurlby</b>
	<b>179.1</b> County Councillor Robert Reid was able to report the following: <ol style="list-style-type: none"> <li>1. He was going to have a meeting in Lincoln on the 20 February and there would then be a divisional visit by Cllr R Davies and he was working with Highways on an agenda for discussion. There was a meeting at the community centre in Elsea Park estate on the 28 February and it had been agreed that he could discuss matters relating to Thurlby in a 30-minute time slot. He indicated that if anything should crop up between now and then this could be added to the agenda.</li> <li>2. Cllr Bill went through his report and specifically said that he would like the following matters to be discussed at that meeting. <p><b>High Street Reconstruction/Resurfacing.</b>  Major road reconstruction carried out from A15 for approx. 625m in September 2022-when is the balance scheduled? NB Sunken road kerbs adjacent 59/61 and water seeping up through road surface adjacent no 30 not rectified prior to resurfacing and ongoing.</p> <p><b>High Street/Obthorpe Lane Flooding</b></p> </li> </ol>

		<p>Flooding due to partially crushed and/or blocked carrier pipe resulting in water backing up and flowing out of road gully/s across junction, freezing in winter ongoing for &gt;3 years. LCC have surveyed, is this the reason road reconstruction stopped? To be monitored</p> <p><b>High Street/A15 Corner Flooding</b> General flooding may have been rectified by drain flushing 18 -20 January.</p> <p><b>A15 Thurlby Crossing</b> Update on proposed crossing south of junction.</p> <p><b>Footpath Repairs</b> Update on proposed repairs – marked up in October, marks now fading.</p> <p><b>Vicarage Driveway/Garden flooding</b> -Church Street. Heavy rain results in the road discharging into the vicarage driveway/garden. Don Goodman advised at the meeting 5th July 2022 that plans were in place to alter road profile to prevent this happening. Recently an additional new road gully has been installed and will be monitored to see if the situation is rectified..</p> <p><b>Pumping Station</b> – Church Street At the same meeting Highways proposed to realign kerbing at the station entrance to improve tanker use and install a gully/soakaway to the south of the Fen Road to alleviate the road flooding.</p> <p><b>A15 Speed Reduction</b> Update on proposed speed reduction to 40mph between Northorpe and McDonalds roundabout will be implemented and proposals to reduce the speed limit between Northorpe and Thurlby to 40 mph.</p> <p><b>Northorpe to Beck Way 'Pedestrian' crossing issue</b> Update on LCC proposals to install dropped kerbs on the northside to assist pedestrians crossing, particularly important for school children, pushchairs, mobility users.</p> <p><b>Crown Lane/The Green Flooding</b> Drainage partially blocked, not capable of taking heavy rain resulting in road and footpath flooding – this is a major access to school and only one footpath. Some jetting of carrier drains carried out on 30 January – situation to be monitored to see if resolved.</p> <p><b>A15 footpath Thurlby to McDonalds roundabout</b> Grass verges onto the footpath need trimming back to enable pedestrians and cyclists to use the footway safely.</p> <p>It was agreed by the Council that these issues needed addressing.</p> <p>Cllr Reid was advised that it would appear that the badgers have returned on Swallow Hill as there are signs of large burrows being dug in the ditches and in the fields.</p>
	<b>179.2</b>	<p>District Councillor Barry Dobson had sent a written report as below.</p> <p>Happy New Year to you all and let us hope that all the issues can be resolved as soon as possible. Three years of disruption from Covid and now the strikes.</p> <p>2. So, the Rt Hon Michael Gove MP is encouraging local authorities to make plans for the Coronation ceremony for His Majesty King Charles III that will take place on Saturday 6 May 2023 at Westminster Abbey. It will be supported by the Department for Digital, Culture, Media and Sport (DCMS). The 'Coronation Big Lunch' across the country on 7 May and 'The Big Help Out' community activity on the bank holiday, Monday 8 May.</p>

		<p>Street parties should be encouraged, and you can support residents who want to organise parties for their neighbours and road closure rules will be relaxed to enable street parties to take place Guidance for residents are available and I'll get these to the Parish Council.</p> <p>The Coronation Big Lunch, on 7 May encouraging communities to come together.</p> <p>There is talk of some money being made available to help communities organise events.</p> <p>3. Does the Parish need any assistance in arranging a visit by a PCSO? I do think it would be useful and interesting for us to hear from them.</p> <p>4. I shall be attending the Welland and Deepings Internal Drainage Board this Thursday as the new representative for SKDC. The Welland and Deepings are responsible for our area with Black Sluice the area north of Bourne. There is a report that Bourne South Fen pumping station was given a full overhaul in December, but I will find out more about this when I attend the first board meeting this Thursday</p>
<b>180.</b>	<b>Clerk's Report and correspondence received</b>	
	<b>180.1</b>	<p>The Clerk's Report was circulated, after he explained that he had kept the report to only what was important. If any Councillor wished to see the e-mails from NALC and various playground equipment companies they should ask the clerk and he would forward them on. Since the agenda was sent out the following have been received</p> <ol style="list-style-type: none"> <li>1. Cllr Bradley had been approached by a resident to see if the salt bin in Beck Way could be re-filled. The Clerk had sent this to Cllr Reid to see if he could help. He had responded very quickly and had received a reply from Highways which is copied below:  <i>With reference to the salt bin located on Beck Way, our Network Resilience team have confirmed that there is no record of a Grit Bin at this location. I managed to find one (it is Yellow) and it appears to be located within the parking area at the end of Beck Way. This area is not part of the maintainable highway and It is likely that the Grit Bin was put in by the developers. There may well be a management company for the site that are the responsible body for filling this Grit Bin.</i>  <i>The Highways Officer for the area, has inspected all LCC maintained Grit Bins in Thurlby and identified that both on Chapel Lane and potentially the St. Lawrence bin need a fill, which will be organised by the responsible team.</i>  Cllr Keene said that this bin was the responsibly of a local management group as they were the ones that purchased the bin. </li> <li>2. An email from S Holland about an applicant from Mansfield has applied for a PROW from the Water Lane junction with Northorpe Lane to Thurlby FP 3 &amp; 4</li> <li>3. Another email from S Holland asking why the notes in the Village Link makes no mention of the Clerks salary and the council has acted badly by reducing the sum to be given to Lawrance Park.</li> <li>4. Another email from S Holland about Parkwood Glamping advising that he has not been able to find any planning application submitted.</li> <li>5. The Clerk reported that he had not heard from BT regarding the telephone kiosks and had not heard from the Delaine buses. He would chase both.</li> <li>6. Yvonne Scott had written regarding the state of the car parking along Crown Lane particularly on a Saturday when there was a football match. This had been circulated in advance. The Clerk explained that he had written back suggesting from a personal point of view that the Police should be contacted as they were the only ones that had authority to deal with this sort of problem. She had done this, and they were assisting. It was suggested that perhaps the local PCSO should be contacted to see if they</li> </ol>

		<p>could place cones along Crown Lane not in a straight line but at various points along the street which would allow parking in certain places only #</p> <p>7. Cllr Broadbent explained that he had written to the Clerk asking if an item could be placed on the agenda for a grant to help the Naturehood Committee in Thurlby who had asked if he could raise the possibility of the Thurlby Parish Council helping to support the annual costs of a website, perhaps £50.00 a year. The request had arrived after the agenda had been posted. He said that this was no longer required as money had been obtained from Baston.</p> <p>8. Notice had been received of the planning application for the siting of residential log cabin structure to be occupied in connection with petting farm use at Tiny Steps Petting Farm, Park Wood Road, Thurlby being discussed on the 2 February and inviting us to attend and speak at the meeting. This had been circulated and it had been agreed that because we had already given our views on the application no one would attend the meeting. ,</p>
<b>181.</b>	<b>Planning applications:</b>	
	<b>181.1</b>	<b>To consider any Planning Applications received – none to note.</b> However, after the agenda was posted a planning application had been received. <b>S23/0074 - Proposal:</b> Proposed demolition of existing carport, erection of carport and log store and re-roofing of existing garage at Earl House Farm, 59 Northorpe, <b>Respond</b> by 20 February 2023. The Clerk explained that if it was not contentious we could deal with this application tonight but if only one Councillor felt it was contentious then we would have to call a special meeting. <b>Resolved:</b> that we deal with the matter tonight. After considering the plan it was <b>Resolved</b> that we had no objections.
	<b>181.2</b>	<b>To note Planning Applications approved: S22/182 - Proposal:</b> Change of Use of land as petting farm (Use Class F2c) (revised submission following planning permission S21/1546).at Tiny Steps Petting Farm Park Wood Road <b>S23/0014 - Proposal:</b> Notice under Regulation 5 informing of intention to install 1 new Pole. at 7 Church Street Thurlby
	<b>181.3</b>	<b>To note any Planning Applications refused:</b> none to note
	<b>181.4</b>	<b>To note any Application appealed or any decision made regarding an appeal:</b> none to note
<b>182.</b>	<p><b>To confirm Expenditure</b></p> <p>£40.00 – B M Champness (use of home as office December)</p> <p>£779.52 – B M Champness (salary December to include back pay)</p> <p>£131.00 – Elaine Reynolds (salary December)</p> <p>£40.00 – B M Champness (use of home as office January)</p> <p>£494.64 – B M Champness (salary January)</p> <p>£149.70 – Elaine Reynolds (salary January)</p> <p>£502.03 – HMRC (PAYE &amp; NI Oct, Nov and Dec)</p> <p>£100.00 – D Thornburn (Fee for processing payroll)</p> <p>£40.74 – BT (Broadband services) DD</p> <p>£58.80 – B M Champness (new defibrillator pads)</p> <p>£10.00 – B M Champness (postage for above)</p> <p>£20.00 – B M Champness (wheelie bin sacks)</p> <p>£20.37 – B M Champness (refuse sacks for litter picker)</p> <p>£80.00 – T Hill (clean bus shelters)</p> <p><b>[ ] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</b></p>	

	<b>182.1</b>	<p><b>Resolved:</b> that the payments be approved.. The Clerk explained that the invoice to D Thornburn was £150 and not £100, being 5 months x £25 per month and £25 for setting up fee.</p> <p>Following the agenda being posted an invoice was received for £156.00 from Thurlby PCC for insert in Village Link and £10.00 – R Bill (paving slab for waste bin) <b>Resolved</b> that these be paid</p>
<b>183.</b>	<b>To discuss the accounts for December and January and for the bank reconciliations to be signed as a correct record</b>	
	<b>183.1</b>	<p>The Clerk was able to circulate in advance various reports from Scribe for December 2022 and January 2023 which showed the items purchased, money received, and bank balances at the end of the month. The bank reconciliations were circulated, and they were approved and then signed by the Chair.</p>
<b>184.</b>	<b>To consider a request for a grant from Lisa Lowe to help towards a Fun Day to celebrate Kings Charles III coronation.</b>	
	<b>184.1</b>	<p>Lisa Lowe had declared an interest in this item and left the room during the discussion. She had sent an application for a grant as she and a number of other ladies in the village had agreed that a Fun Day should be arranged to celebrate the Coronation of King Charles III. The application had been submitted. Before the discussion the Clerk explained that there was an amendment in the application as Lisa would have to pay £67.94 for public liability insurance. He also explained that Lisa would have to leave the room when the matter was discussed but she could stay to answer questions, but she had to reply with facts not opinion. The Clerk also explained that he had received an email from Zurich in this personal email box which stated.</p> <p><i>If your event is going to have less than 2,000 attendees at any one time, the good news is that there is no need to contact us as you will automatically have Public Liability cover for your event under your existing policy, providing you:</i></p> <p><i>Carry out a thorough risk assessment.</i></p> <p><i>Comply with HSE guidance for bonfires, beacons, fireworks, or inflatables.</i></p> <p><i>Train your event volunteers and staff</i></p> <p><i>Ensure that third-party suppliers have their own Public Liability Insurance</i></p> <p>Lisa was asked questions and she was able to respond. At the moment there was no committee but if her application was successful one would be formed as she had received support from a number of people. She had not as yet set the price of entrance to the event but the event would take place on Sunday 7 May 2023 from 1 pm to 5 pm. She had booked a band as well as a bar and other activities.</p> <p>Lisa left the room when a discussion took place. The Clerk explained that we could save Lisa some money if we decided to be the organisation holding the event as she would then have public liability insurance. The general consensus was that the idea of the Fun day was very good, and we should support this in any way that we could. It was <b>resolved</b> that we would invite Lisa to accept the offer that we would be the organisation holding the event, but she would be the person dealing with the work involved and if she accepted then we would make available £600.00 for any expenses incurred. If she did not accept the offer then she would be responsible for organising the funday and we would give her a grant. Lisa came back into the room and the above was put to her and she accepted the offer that the Parish Council were the organisation holding the event and she would be the organiser. She was asked to send invoices to the Clerk and to let the Council know so they could approve the entrance fee to be made.</p>

<b>185.</b>	<b>To discuss and whether we agree to pay LALC Annual Subscriptions 23/24 at a cost of £466.13 payable after 1 April 2023</b>	
	<b>185.1</b>	LALC had sent an invoice for their subscription for 2023-24 as some Councils wanted to pay this now rather than wait until 1 April. <b>Resolved:</b> that the payment be agreed and that it be paid in the new financial year
<b>186.</b>	<b>To discuss and agree whether we wish to enrol in the LALC Training scheme at a cost of £168.00 (inc VAT) payable after 1 April 2023</b>	
	<b>186.1</b>	LALC had also sent an invoice for their training subscription for 2023-24 as some Councils wanted to pay this now rather than wait until 1 April. <b>Resolved:</b> that the payment be agreed and that it be paid in the new financial year
<b>187.</b>	<b>To decide whether we wish to have the minutes of the Council bound and archived.</b>	
	<b>187.1</b>	<p>The Clerk explained that in the past we had the minutes bound and sent to Lincoln Cathedral to archive. The handwritten minutes as well as the typed minutes had been archived and the last time we had minutes bound was in 2014. He showed the Council the last bound copy as these had not been taken to Lincoln. He had also been in touch with a company in Oxford who bound minutes for numerous Councils in the UK. He had asked for a quote, and this had been circulated in advance. As a guide they charge FROM: £105.00 per volume for A4 minute CLOTH binding plus £20.00 for postage and packing. <b>Resolved:</b> that the minutes from 2012 – 2020 be sent and once we had a firm quote this would be sent out for approval.</p> <p>A question was asked about the minutes of the Neighbourhood Planning committee minutes and whether they should be bound and archived. It was agreed that this should be undertaken, and Stephen Holland would sent the Clerk the minutes. They should be separate from the parish council minutes.</p>
<b>188.</b>	<b>To discuss and approve the matters to be discussed at the meeting with Highways and Cllr Reid</b>	
	<b>188.1</b>	A meeting had been arranged to take place in February with Cllr Reid and Highways. Cllr Bill had been invited and this was approved at the December meeting. He felt that there was still a number of items outstanding since their last meeting and had circulated a list of what he considered should be included in the discussion. This was discussed in full under Item 179.1
<b>189.</b>	<b>To receive an update on the distribution of leaflets regarding overhanging vegetation</b>	
	<b>189.1</b>	Cllr Reid had already reported a number of houses which had vegetation overhanging the footways on FixMyStreet. The reports had been acknowledged and an indication was given that they would be investigated. Since then, further reports had been received and these had been circulated in advance. The property in Woodside Close was not being taken further as it was considered not to be a problem. The property in Chapel Lane was not on their land so they would not be taking the matter further and the properties in Crown Lane were being considered further. It was agreed that we now had information from Highways on what they considered to be an unacceptable growth of vegetation overhanging the footways. This would prove very helpful for next year.
<b>190.</b>	<b>To discuss the proposals for the future of the Youth Hostel</b>	
	<b>190.1</b>	There was nothing further to add as this was dealt with earlier by Cllr Reid.

<b>191.</b>	<b>To receive an update on the crossing at Thurlby crossroads.</b>	
	<b>191.1</b>	There was nothing further to add as this was dealt with earlier by Cllr Reid.
<b>192.</b>	<b>To consider the data received from the reactive sign</b>	
	<b>192.1</b>	<p>During December the radar unit was positioned on Swallow Hill recording traffic in a westerly direction (ie up the hill) and during January in Obthorpe Lane recording Northbound (inbound) traffic.</p> <p>The Swallow Hill readings compared with previous data indicates the daily volumes for both 5/7-day periods are down 11% and 13% respectively. Corresponding peak time volumes also reflect this, with the AM peak time remaining the same however, the peak PM has changed to 12.00 -13.00 hrs. The alteration in the PM time could be the result of a change in travelling around the Christmas time. The number travelling above the speed limit and the average speed above the limit are very similar to previous. The average speed has decreased slightly to 26.30mph with a maximum speed of 70mph recorded at 22.20 hrs which is 7mph greater than before.</p> <p>For Obthorpe Lane the data would indicate the daily volumes have more than doubled compared with the previous set of results (2022), 114% &amp; 142% for 5- &amp; 7-day periods. The daily peak time volumes also indicate this rise, peak times remain the same. Although there has been an increase in traffic the average speed is down 31% to 17mph. The average speed above the limit and % over the limit remain similar for the 5-day 5period and the same and down 16% for the 7 day period. The maximum speed registered at 20.50.00 hours has risen from 54mph to 75mph.</p>
<b>193.</b>	<b>To receive an update on the Cemetery to include grass cutting, maintenance and burial fees</b>	
	<b>193.1</b>	Cllr Thomas explained that the paths in the cemetery had been cleaned of moss and they looked good. The work on the cremated remains would start later this month. There were some Christmas wreaths still on graves and he felt that these should be removed this month but other than that all was in order. The Clerk explained that he could report that the software programme that we were using for the cemetery was working as he and Cllr Thomas had put that to the test and both were satisfied that the transfer of the information from paper to computer had worked well.
<b>194.</b>	<b>To consider if there is anything we need to report to the Neighbourhood Policing Priority Setting Meetings</b>	
	<b>194.1</b>	There was nothing to be reported at this time.
<b>195.</b>	<b>For any Councilor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council</b>	
	<b>195.1</b>	The Clerk explained that he and Cllr Thomas attended a meeting on the 25 January for a presentation of the draft Code of Conduct. He had not written a report as he had hoped that a copy of the power point had been sent which he would have shared. The power point had not ben sent but when it was received he would send a copy out. He explained that a new code of conduct had been adopted by South Kesteven District Council and he hoped that all Parish Councils would adopt the same code as when he had complaint to deal with he would be aware of what code they were using. There was no time frame for

		the adoption of the code but the Clerk said that this would be on the March agenda so we could consider this at that meeting.
<b>196.</b>	<b>To consider what information should be placed in the Village Link</b>	
	<b>196.1</b>	It was agreed that Cllr White would prepare an item for the Village Link and send that to all Councillors for approval.
<b>197.</b>	<b>Members Questions - reminder only questions given to the clerk a week in advance will be answered.</b>	
	<b>197.1</b>	There being no other business the meeting was formally closed at 21.03
<b>198.</b>	<b>The date of the next meeting – to be held on <b>Wednesday 1 March 2023</b> at 7.30 p.m. in the Lawrance Park Social Room, Thurlby</b>	