

# Thurlby Parish Council

## Minutes of the Meeting of Thurlby Parish Council (Min 22-13) held on Wednesday the 19 April 2023 at 7.30 p.m. in the Lawrance Park Social Room

**Present:** **Councillors:** R Bill, N Bradley, S Broadbent, M Keene. L Lowe, E Lunn, M Owen, M Reece, and A Thomas, (Presiding),  
**Residents:**  
**Others:** Bernard Champness – Clerk, County Cllr R Reid, District Cllr B Dobson,

	<b>Open Forum</b>
	There were no members of the public and there was no Open Form The meeting was formally opened at 19.30
<b>229.</b>	<b>Apologies for absence, acceptance of Apologies &amp; noting of resignations received</b>
	<b>229.1</b> Apologies were received from P Haley(work) <b>Resolved</b> that the apologies be accepted.
<b>230.</b>	<b>Declaration of Interest</b> – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
	<b>230.1</b> No one declared a Disclosable Pecuniary and Other Interests in any matter on the agenda.
<b>231.</b>	<b>Minutes of the Special Meeting of the Parish Council held on the 22 March 2023 (Min22-12)</b>
	<b>231.1</b> <b>Resolved:</b> That the minutes of the special meeting held on the 22 March 2023 were signed by the Chair as a correct record.
<b>232.</b>	<b>To receive a report from the County and District Councillors on matters relating to Thurlby</b>
	<b>232.1</b> County Councillor Robert Reid was able to report the following: <ol style="list-style-type: none"> <li>1. The Best Kept Village competition would be dealt with differently from now on. You would have to apply online to explain why we felt we should win the competition and submit various photographs showing the areas which were of interest and beauty. There would not be a monetary prize anymore but instead a plaque.</li> <li>2. Regarding the Youth Hostel the Association were saying that they had no funds to pay the County Council, but they were still looking for help from their insurers. They had boarded up some windows and other remedial work. He felt that we would soon have to make a decision of what was going to happen to the building and suggested we put this back on the agenda next month for further discussion.</li> <li>3. He had cut some of the grass verges in front of a house on The Green. Our thanks to be recorded to Cllr Reid for undertaking this work.</li> <li>4. He was asked about the water that was leaking onto the road by the junction with High Street and Obthorpe lane. He would report to us later.</li> <li>5. He was asked when grass cutting would start in the village as this needed to be done now. He would again look into this matter.</li> <li>6. He was also advised that work has been done by the edge of Elsea Woods but there was still quite a lot of rubbish that needed to be removed. He would look into this.</li> </ol>

	<b>232.2</b>	District Councillor Barry Dobson had not prepared a written report due to the forthcoming election.
<b>233.</b>	<b>Clerk's Report and correspondence received</b>	
	<b>233.1</b>	<p>The Clerk's Report was circulated, after he explained that he had kept the report to only what was important. If any Councillor wished to see the e-mails from NALC and various playground equipment companies they should ask the clerk and he would forward them on. There were three specific matters he wished to draw to the Councils attention.</p> <ol style="list-style-type: none"> <li>1. We had received notice that the Audit would have to be advertised from the 5 June to 14 July 2023 which meant that the notices would go onto the website and in the noticeboards on the 2 June 2023. The Clerk was seeing the Internal Auditor on the 20 April to give him all the necessary paperwork to undertake the audit.</li> <li>2. An email from a Mr Lorimer had been received about the Golden Well and wanted more information about it. Cllr Lunn said that the well was on his land, and he could send him the information as well as pointing him to Joyce Stevenson who had more information about the well's history.</li> <li>3. An email from a Mrs Wallace saying that she had seen that there would be a crossing at Thurlby crossroad, although delighted but was disappointed that it was in her opinion in the wrong place. It was to be sited on the south side of the crossroads and next to the public house. Like the crossing at Northorpe, it would give us the best improvement in road safety by locating the new pedestrian crossing to the north of the crossroads. The Clerk was asked to write back and point out that a survey was carried out and in their opinion there were too many health and safety issues to address if it was sited to the north of the crossroads. The Parish Council was left with no option other than to accept the proposal or we would not get a crossing. As a result, the offer was accepted and on a more positive note the cost of the crossing was going to be met by the County Council and not the residents of Thurlby.</li> </ol>
<b>234.</b>	<b>Planning applications:</b>	
	<b>234.1</b>	<b>To consider any Planning Applications received – none to note</b>
	<b>234.2</b>	<b>To note Planning Applications approved: none to note</b>
	<b>234.3</b>	<b>To note any Planning Applications refused: none to note</b>
	<b>234.4</b>	<b>To note any Application appealed or any decision made regarding an appeal: none to note</b>
<b>235.</b>	<b>To confirm Expenditure</b> [£40.00 – B M Champness (use of home as office March)] [£494.94 – B M Champness (salary March)] [£130.80 – Elaine Reynolds (salary March)] [£404.40 – HMRC (PAYE & NI)] £40.74 – BT (Broadband services April) DD [£9.95 – B M Champness (postage for minutes to go to be bound)] [£286.00 – Maltby's Book Binders (Fee to bind minutes)] [£20.00 - Maltby's Book Binders (postage)] £156.00 – Thurlby PCC (insert in April Village Link) £58.20 – Bourne Skip Hire (collection of Waste bags 4/4/23) £95.00 – ICCM (Annual subscription) £3000.00 – Lawrance Park (grant payment) £1300.00 St Firmins Churchyard (grant payment)	

	£150.00 – Open Gardens (grant payment) [ ] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed
235.1	<b>Resolved:</b> that the payments be approved with the exception of the payment to Bourne Skip Hire.. The Clerk explained that he had received another invoice from Bourne Skip Hire for work done on the 11 April and 18 April. <b>Resolved:</b> that these be paid as and when a statement was received at the end of the month and the total for the month could be paid.
<b>236.</b>	<b>To discuss the accounts and for the bank reconciliation to be signed</b>
236.1	The Clerk was able to circulate in advance various reports from Scribe for March 2023 which showed the items purchased, money received, and bank balances at the end of the month. The bank reconciliation was circulated, and this was approved and then signed by the Chair.
<b>237.</b>	<b>To agree the calendar of meeting dates for 2023-24</b>
237.1	A diary of the meetings for the following year had been circulated. <b>Resolved</b> that this was in order and could be placed in the noticeboards after it was amended to show there was a meeting on 6 March 2024 and the April meeting to be moved from the 3 April to 10 April as the 3rd was 2 days after Easter Monday.
<b>238.</b>	<b>To discuss a request for funding from the Naturehood Project</b>
238.1	A request for funding from the Naturehood Project and this had been circulated in advance. In the email the request was <i>We would also welcome some financial support. We are setting up a Naturehood website and each village will contribute 1/3 of the annual cost estimated at between £12 and £15. As you know we are also interested in taking on the old phone box on the Green which will require financial input.</i> After considering the request it was <b>resolved</b> that we would grant up to £20 for the contribution for a website, Regarding the financial assistance for the telephone kiosk we could not make a decision until we knew how much was required and what it was for supported by documentary evidence.
<b>239.</b>	<b>To discuss the final arrangements for King Charles III Coronation Fun Day</b>
239.1	Cllr Lowe said that the arrangements were going very well, and she provided a spreadsheet showing what payments had been made to date as well as supplying copies of proof of payment. The cost to date amounted to £403.90 and it was resolved that she would be reimbursed with that amount. She then explained that there were other payments to make, and these were. £300.00 for the band playing on the day. £90.00 being the balance for the bouncy castle. £50.00 for flowers £40.00 for refreshments £100 for a float. The total was £580.00, and it was <b>resolved</b> that Clerk would make a payment to her for that sum. Cllr Reece said that he was able to get Tesco to donate the tea coffee and milk Cllr Lowe said that she would like anyone who was able to help on the day to be at Lawrance Park at 12 noon although it did not start until 1 p.m.

		<p>There would be a raffle and the community was very good as many prizes had been donated. She was still looking for more.</p> <p>She had purchased some Coronation mugs and could purchase 36 for £159 and wanted to know if she could do this. She was advised that as long as she had the money in the budget she could purchase them.</p> <p>The Clerk explained that he had received £1000 from the Thurlby Causeway Estate Charity and there was £600 from the Parish Council.</p>
<b>240.</b>	<b>To consider the data received from the reactive sign</b>	
	<b>240.1</b>	<p>Cllr Bill had circulated a report of the data collected from the reactive sign and his report is below:</p> <p>During March the radar unit was positioned on the A15 at Thurlby, recording traffic in a northbound direction, i.e., towards Bourne.</p> <p>The daily volumes for both 5/7-day periods show a slight increase of 2% compared with last year's results. The corresponding AM peak time volumes also reflect this however, the PM time indicates a drop of 9% with the AM peak time remaining the same but the peak PM time changing to 16.00 -17.00 hrs. The overall average speed of 34.60mph is slightly down on previous with a maximum speed of 87mph recorded at 22.20 hrs which is 8mph less than last year. The average speeds above the limit are very similar however, the number above the speed limit has halved down by 54% &amp; 51% respectively and are the lowest in the last five years. It should be noted that generally weekend speeds are slightly higher than weekdays as a result, I expect, due to the reduced volume.</p> <p>Further details can be found on the Thurlby Parish Website.</p>
<b>241.</b>	<b>To receive an update on the Cemetery to include grass cutting, maintenance and burial fees</b>	
	<b>241.1</b>	<p>Cllr Thomas was able to report that the grass had been cut and he had instructed Chris Harris to weed the cremated remains area. He asked the Clerk what was happening about the green bin sticker as the bin was full at the moment. The Clerk explained that he had received an email from South Kesteven District Council on the 9 March saying they would be making a request for payment by Direct Debit for £76.00. He had placed this on the March agenda as half of the payment was for his own green bin and the other for the cemetery bin. In late March he received another email saying the DD was £112.76. He telephoned South Kesteven District Council to sort the matter out and was told the charge was for his own personal bin and as he had ordered a new one the cost of the new bin and admin charges. He explained that he had not ordered a new bin, but it was the one we had been paying for, for many years now. There seemed to be total confusion as there is each year and the clerk was advised to cancel th DD which he did and has an email confirming this. South Kesteven District Council said that they would contact him before he went on holiday hopefully with an answer. They did not ever come back so on his return from holiday he telephoned South Kesteven District Council again but this time it was a different person who was also mystified how the problem could be resolved. The lady said she would have to speak to her supervisor and call back. She did call back only to say her supervisor was in a meeting all afternoon, but she would get back to him. To date the Clerk had heard nothing so he will continue to chase.</p>
<b>242.</b>	<b>To consider if there is anything we need to report to the Neighbourhood Policing Priority Setting Meetings</b>	
	<b>242.1</b>	<p>There was nothing to be reported at this time.</p>

243.	<b>For any Councilor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council</b>
243.1	<p>Cllr Bill reported on a meeting of the Anne Fisher Charity which is below:</p> <p>Notes from the meeting of the Anne Fisher Charity held at 11:00 hrs on 15th March. 2023 at the Vicarage</p> <ol style="list-style-type: none"> <li>1. Present – Rev Carolyn Bailey, Barry Sadler, Cllr Stephen Broadbent, and Cllr Richard Bill.</li> <li>2. Matters arising since the last meeting 18th October 2022. The minutes of the meeting dated 18th October 2022 were accepted.</li> <li>3. Financial – A financial position was given by the Treasurer.</li> <li>4. Future Comments and Actions</li> </ol> <p>No further actions by email were recorded. Christmas 2022. Rev Bailey to continue with offering candles and Xmas cards for those parishioners that had lost spouses during the year. It was that the charity would donate £100 towards the purchase of food items over the coming months to supplement the items in Church Porch for those in need.</p> <ol style="list-style-type: none"> <li>5. New Trustee</li> </ol> <p>It was agreed that Cllr Stephen Broadbent would join the charity as a Trustee. Barry Sadler would contact Stephen to discuss acceptance by our Bank (Lloyds) as an account signatory.</p> <ol style="list-style-type: none"> <li>6. Resignations</li> </ol> <p>At the last meeting Barry Sadler advised the trustees that he intended resigning as Secretary and Treasurers asap and later resign as a Charity trustee and it was agreed that Dave White would take over the role of Secretary and Treasurer however due to moving from the village David had subsequently resigned from the Charity. It was agreed that Richard Bill would take over the role of Secretary and Treasurer. Barry Sadler agreed to stay on as a signatory until a replacement is in place. Barry and Richard would meet soonest to affect the smooth handover of Charity records and mandatory filing and financial registration requirements etc.= The Trustees will seek to identify a replacement Trustee asap. Any new trustee should be conditional on being formally accepted by our Bank (Lloyds) as an account signatory.</p> <ol style="list-style-type: none"> <li>7. Date of next meeting Wednesday 20th September 2023 at the Vicarage</li> </ol>
243.1.1	<p>Cllr Bill also provided notes of the meeting of the Thurlby Causeway Estate Charity AGM held 28th March 2023@ 19.00hrs Lawrance Park</p> <p>Attendance – Feoffees - G Derbyshire (Chair), A. Nicholson (V. Chair), M. Thomas, E. Reynolds, J. Green, R. Bill, and S. Knipe (Clerk). H. Addison and Rev. C Bailey had sent their apologies which were accepted. Members of the public - L. Lowe.</p> <p>Minutes of the meeting held on 6th September 2022 were approved.  The audited accounts for the year ending 31 December 2022 were approved.  The acting Foeffee for 2023 would be M. Thomas  The chair G. Derbyshire and V. Chair A. Nicholson were re-elected.  Lisa Lowe explained her application for financial assistance towards the staging of the celebration of King Charles 111 Coronation on 7th May. It was agreed that the charity would donate £1000.  The tenancy of Golden Well Gardens was discussed and agreed the Clerk would arrange a condition survey.  It was agreed a fixed term deposit account would be opened with Lloyds Bank.</p>

		The next meeting would be held on 26th September 2023 following an inspection of the properties in Church Street at 18.30hrs.
	<b>243.1.2</b>	Cllr Thomas said that he had attended the Lawrance Park AGM on the 17 April. He was able to report that Paul Biddlecombe won the Lawrance Park Cup. The lights in the park are now installed and working. The Chair is standing down as is the Secretary and they need to co-opt 2 more people onto the committee.
<b>244.</b>	<b>To consider what information should be placed in the Village Link</b>	
	<b>244.1</b>	It was agreed that as the closing date was the 19 April to submit any report to the Village Link we would not prepare a report for this meeting.
<b>245.</b>	<b>Members Questions - reminder only questions given to the clerk a week in advance will be answered.</b>	
	<b>245.1</b>	Cllr Thomas said that he had removed the defibrillator at the Horseshoe Public House whilst work was taking place there. It is out of service but would be replaced when the work is complete. The defibrillator at Lawrance Park was working. Cllr Keene said that he understood there was also a defibrillator in Almond Court which surprised him as during the recent incident in Northorpe the person was told to use the one at Lawrance Park. County Cllr Reid was asked to check with South Kesteven District Council whether this defibrillator was on the circuit as it might not be but should be. He said he would check.
	<b>245.2</b>	Cllr Thomas explained that Eddie Lunn and Martin Reece had decided not to carry on as a Councillor and wanted to record the thanks of the Parish Council for their efforts and help during their time on the Council and wished them all the best for the future.
	<b>245.3</b>	There being no other business the meeting was formally closed at 20.38
<b>246.</b>	<b>The date of the next meeting – to be held on Wednesday 10 May 2023 at 8.15 p.m. in the Lawrance Park Social Room, Thurlby being the Annual Meeting of the Parish Council</b>	