

Thurlby Parish Council

Minutes of the Meeting of Thurlby Parish Council

(Min 23-04) held on Wednesday the 6th September 2023 at 7.30 p.m. in the Lawrance Park Social Room

Present: **Councillors:** R Bill, N Bradley, S Broadbent, H Daines, L Lowe, M Owen, and A Thomas (presiding)
 Residents:
 Others: Bernard Champness – Clerk, and County Cllr R Reid

Open Forum		
There were no members of the public present and there was no Open Forum.		
67.	Apologies for absence, acceptance of Apologies & noting of resignations received	
67.1	Cllr Thomas said that a former Councillor Eva Shaman had died, and this should be recorded. Apologies were received from P Haley (work) L Day (personal) M Harrison (work) M Keene (work) Resolved that the apologies be accepted. Apologies were also received from District Cllr Dobson.	
68.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
68.1	No one declared a Disclosable Pecuniary and Other interest on any item on the agenda.	
69.	Minutes of the Meeting of the Parish Council held on the 5th July 2023 (Min23.03)	
69.1	Resolved: That the minutes of the meeting held on the 5 July 2023 be signed by the Chair as a correct record.	
70.	To receive a report from the County and District Councillors on matters relating to Thurlby	
70.1	<p>County Cllr Robert Reid has sent a report as follows:</p> <p>It's good to report the progress around Thurlby on the footpaths eventually!</p> <p>Other Highways updates from my meeting on August 30th.</p> <p>For Thurlby</p> <ul style="list-style-type: none"> - A15 Puffin crossing - outside 'The Horseshoe' public house. TSP scheme. <p>Update on 25/05/23: From team delivering new crossing county-wide. The pedestrian crossings are just going through a Feasibility and Design process. Each crossing will then be considered and placed in a programme for delivery within the next two years but issues may arise that extend this</p> <p>04/07/23 - See above statement regarding delivery of pedestrian crossings, from the team delivering the package of works county-wide. I can confirm that yellow box hatch markings will be considered as part of the works but may be installed post works within a reasonable time frame, to justify the presence of such markings.</p> <p>29/08/23 - No further update.</p> <ul style="list-style-type: none"> - A15 - speed reduction TRO (50mph to 40mph) - between Northorpe & Thurlby. FPB 4558015. 04/07/23 - I have informed our Traffic Regulation Order team, that a review of 	

		<p>the existing 50mph speed limit between Northorpe and Thurlby is required. This is currently awaiting assessment, and the TRO limit between Northorpe and Thurlby is required. This is currently awaiting assessment, and the TRO team will provide an update on this assessment when possible.</p> <p>29/08/23 - No further update, although proposed speed limit is unlikely to meet criteria in Speed Limit policy (accidents and density of development).</p> <p>- Church Street (Pumping Station) – Access construction adjacent to pumping station. Job number 5697601.</p> <p>29/08/23 - V1 access works order to improve parking situation for tankers serving the pumping station planned for Autumn 2023.</p> <p>- Crown Lane/Chapel Lane/Park View - Flooding - Job No 5681189 & 5712193</p> <p>29/08/23 - Further investigatory works completed on job number 5712193 in summer 23. The issue is complex, and job number 5722253 is committed and awaiting completion, for further exploratory works on Chapel Lane.</p> <p>- High Street - related to Obthorpe Lane issue - Drainage problems.</p> <p>23/03/23 - MW job being prepared to link High Street drainage to verified good system on A16 to act as an overflow - ECI planned to discuss practicalities with delivery, and estimated programme date will follow. Aim to deliver works by Autumn 2023.</p> <p>25/05/23 - Some minor drainage works still outstanding and planned for summer 2023, but Northorpe Lane included in resurfacing package, planned for 2024/25 financial year.</p> <p>29/08/23 - Drainage works planned for late September (5716750 - Road Closure booked), other minor works completed in July 23 (5718240).</p> <p>- Swallow Hill - verge damaged during cyclic grass cutting</p> <p>30/08/23 - Cyclic team contacted for comment on issues raised by resident. Awaiting comment from as asked by resident to investigate.</p> <p>Next highway's meeting scheduled for October 3rd.</p> <p>He was asked a number of questions about the above. Disappointment was expressed that the crossing being installed seemed to be going back and back in time. Cllr Reid said that this was not so as this crossing was still number 2 on the list of crossings to be installed and he will ensure that he will push hard for the work to be done.</p> <p>Some work had been done on the junction of High Street and Obthorpe Lane but the road needed to be resurfaced but it seemed from the report that this would be done in 2024/25. Cllr Reid said as far as he was aware the work was imminent.</p>
	70.2	<p>District Cllr Dobson had sent a report as follows:</p> <ul style="list-style-type: none"> Not much has progressed unfortunately with the drainage issue from Lawrance Park onto Chapel Lane. The IDB has said that they are looking into this, but nothing has happened as far as I know at the time of writing this report. I will, of course, keep chasing. I'm due to be called prior to the meeting on Wednesday. Despite our placing of strategic bins, we are still seeing dog fouling along our pavements. There is absolutely no reason for this to happen. SKDC will impose a fine on anyone who is identified as not removing their dog waste from the open spaces which includes Lawrance Park. Apart from this, there was a pile of shelves, garden parasol, etc dumped at the far end of Long Drove during the night hours of Saturday 19th and Sunday 20th. The items

		<p>were stacked in a relatively neat fashion as you can see in the photograph. If anyone recognises this, I reported it and SKDC picked it up and looked for identification. There is a fine for fly tipping. This is unnecessary as there is a recycling centre probably closer and easier to get to than the end of Long Drove.</p> <ul style="list-style-type: none"> Perhaps, if I could suggest, that we put a sign on the bins that says emptied by the Parish Council NOT SKDC. <p>Just some updates already dealt with:</p> <ul style="list-style-type: none"> Almond Court defibrillator is maintained by SKDC Almond Court is open grounds are being maintained by two people and the bins emptied by SKDC. One of the bins has split badly and I am trying to get this replaced by SKDC.
71.	Clerk's Report and correspondence received	
	71.1	<p>The Clerks Report had been circulated and explained that he had received various emails from NALC, ICCM and various playground equipment providers but if anyone wished to see copies they can be forwarded on. The following correspondence has been received.</p> <ol style="list-style-type: none"> 1. A letter with a notice had been received from the Mallard Park Solar Farm. The notice gave dates in September for meetings in Orton Hall Hotel & Spa Orton Longueville, Peterborough. 2. With regard to the enquiry about a business being set up in Woodside East it was felt that we could do nothing as the people were following the correct procedure and we had not been asked to respond formally. 3. A letter from Stephen Holland regarding development in Bourne had been circulated and the comments noted. 4. The Clerk was able to report that the bound copies of the minutes had been received and he had brought them to the meeting so Councillors could see them. It was agreed that they would be archived at Lincoln and the Clerk was to find out the name of the person who deals with archies and if they would could archive them with the rest of he minutes.
72.	Planning applications:	
	72.1	To consider any Planning Applications received – none to note
	72.2	<p>To note Planning Applications approved:</p> <p>S23/1031 - Proposal: Erection of front porch, demolition and re-construction of garage with parapet walls, flat warm roof installed over with solar heating panels, and forming of Utility and bathroom to rear of garage, installation of external wall insulation (EWI) with rendered finish to existing walls, alterations to external facades to suit EWI system (extending roof, eaves, replacing rwp/gutters), replacement of windows/doors, enlargement of first floor windows to rear elevation, installation of new cladding to dormers and addition of solar panels to existing dormers, including alterations and refurbishments at 59 Swallow Hill Thurlby</p> <p>S23/0743 - Proposal: Proposed 2 storey extension.at 7 Maple Avenue Thurlby</p> <p>S23/1176 - Proposal: Confirmation of compliance with condition 3 (materials) of planning permission S17/2295 (Erection of two storey side extension and single storey front, side and rear extensions, render to exterior) at 58 High Street Thurlby</p> <p>S23/0343 - Proposal: Proposed change of use of land to create dog exercise paddocks - including associated vehicular hardstanding and secure boundary treatment at Land to The East Of Bourne Road, Thurlby</p>

	73.3	To note any Planning Applications refused or withdrawn: none to note
	73.4	To note any Application appealed or any decision made regarding an appeal: none to note
73.	To confirm Expenditure £40.00 – B M Champness (use of home as office July) £494.64 – B M Champness (salary July) £40.00 – Elaine Reynolds (salary July) £40.00 – B M Champness (use of home as office August) £494.44 – B M Champness (salary August) £40.00 – Elaine Reynolds (salary August) £73.01 – BT (broadband charges, delivery charges and new router July) £836.75 – Greenbarnes Ltd (new noticeboard for Elsea Drive) £63.54 – Greenbarnes Ltd (postage) £88.99 – South Kesteven District Council (uncontested election charges) £232.80 – Bourne Skip Hire (bin collection charges for July (4)) £291.00 – Bourne Skip Hire (bin collection charges for August (5)) £40.00 – Information Commissioners Office (Data Protection fee renewal) £80.00 – Mr T Hill (cleaning bus shelters) £146.00 – SLCC (annual subscription fee) £30.00 D Collins (fee to remove old and replace with new noticeboard) £252.00 - PKF Littlejohn LLP (External audit fee) <i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i>	
	73.1	Resolved: that the payments be approved.
	73.2	After the agenda was posted other invoices had been received: £44.34 – BT (broadband charges) DD £205.00 – C S Harris (cutting grass, trimming trees, cut hedge and sweep paths) £30.00 – Thurlby PCC (Village Link entry for September) Resolved: that these payments be approved.
74.	To discuss the accounts for July and August and for the bank reconciliations to be signed as a correct record	
	74.1	The Clerk was able to circulate in advance various reports from Scribe for July and August 2023 which showed the items purchased, money received, and bank balances at the end of the month. The bank reconciliation was circulated, and this was approved and then signed by the Chair
75.	To discuss the possible cutting back of the bushes at the back of the bus shelter at Northorpe (western side)	
	75.1	The Clerk reported that he had spoken to Mr Hill who had cleaned the bus shelters as he was concerned about the bus shelter at Northorpe on the western side. The hedge behind the shelter was now growing through the gaps in the shelter and when he cleaned it he had difficulty in entering the shelter, He had cut it back, but it was unless cut tight back it would damage the shelter. It was agreed that we would contact the owner and advise her that we were going to cut back the hedge behind the shelter and would do so unless she objected.
76.	To agree repairs to war memorial posts	

	76.1	Cllr Thomas reported that the war memorial post was in need of repairs. This had also been reported by Mary Trumble who wondered if it was the responsibility of the Parish Council. Cllr Thomas wanted to seek approval for repair works to be carried out. It was agreed that the work was necessary, and the Clerk would ask Dave Collins to do the work. If the new post needed staining he should do that as well and if necessary re-stain the other posts. Could he also clean the cross and revarnish it. The Clerk was to write to Mary Trumble asking if the adjacent hedge could be cut back so it did not overhang the memorial.
77.	To agree when the Tommy Silhouettes should be placed around the village and if we should purchase more poppies	
	77.1	The Tommy Silhouettes had been delivered to the Clerk and they were now with Cllr Lowe who was looking after them. She wanted to know when they could be placed around the village Cllr Lowe had the Tommy silhouettes displayed so that the Councillors could see them before they were placed around the village for Remembrance Day Cllr Lowe said that she would like to place one on Thurlby crossroads on the south of the entrance by the bench. One by the bench on Elsea Drive, One by the bench and salt bin in Chapel Lane, One in Obthorpe Lane by the entrance coming into the village, one on Swallow Hill by the home of the Ogden's. and one on The Green where the Christmas Tree was sited. They would be sited on the 28 October until the 25 November 2023. The press would be invited to attend when the one on the Green was put in place.. The Clerk was asked to order another 20 poppies to place around the village.
78.	To consider the length of time to advertise the conclusion of the Audit for 2022/23	
	78.1	The Audit papers had been returned from the External Auditor. There was nothing to report and the Audit process had been completed. We now had to place a notice of the website and in the noticeboard advertising the fact that the audit had been concluded. On the form it states that the time allowed for residents to come and view the papers must be decided by the Council. It was agreed that a 2-week period from the 11 September be set aside and we would charge £1 per copy document to anyone requesting a copy.
79.	To receive an update on the crossing at Thurlby crossroads.	
	79.1	This was dealt with in the report from Cllr Reid and there was nothing further to discuss.
80.	To consider the future of the Youth Hostel in Thurlby	
	80.1	There was no updates at this time.
81.	To consider the data received from the reactive sign	
	81.1	<p>Cllr Bill had submitted a report of the data received from the reactive sign which is below:</p> <p>During July the radar unit was positioned on the A15 recording traffic in a northbound direction, i.e. towards Bourne and during August on Swallow Hill recording traffic down the hill i.e. in a eastern direction.</p> <p>Compared to last year the A15 data indicates there is a slight increase (1% & 2%) in the average daily count but the peak volumes remain very similar. Peak times also remain</p>

		<p>as previous - 08.00 - 09.00 & 17.00 - 18.00. Both the overall average speed and maximum speed of 34.6mph and 84mph are down on last year with the average speed above the limit of 40mph of 45.70 & 45.79mph for the 5 & 7 day period very similar to last year. Those above the limit were also down to 10.48% & 12.13%.</p> <p>From the data it is clear that there is more traffic in the morning peak period than the afternoon/evening peak time and at the weekends although less traffic those traveling above the speed limit is greater, but their speed is very similar to the weekday.</p> <p>The Swallow Hill data compared to last year is almost identical. The main change is that the afternoon peak time has moved one hour out to 17.00 -18.00hrs and the maximum speed has reduced from 75 to 57mph.</p> <p>Further details can be found on the Thurlby Parish Website.</p>
82.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees	
	82.1	<p>Prior to the meeting the Councillors met at the cemetery and Cllr Thomas gave a brief history of how the land was acquired and what other land we set aside to expand the cemetery when required. The farmer who farmed the land is due to cut the field side and top of the hedge with his tractor mower. Questions were asked and answered, and it was hoped that the short visit would give Councillors some idea of the land the Council owned and how the cemetery was run.</p>
83.	For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council	
	83.1	<p>Lisa Day and Richard Bill attended two meetings during August- for the Thurlby Causeway Estate Charity</p> <ul style="list-style-type: none"> • Special Meeting to discuss the sale of Golden Well Gardens. • Church Street Property Inspections. <p>There were no written reports from those meetings.</p>
84.	To consider what information should be placed in the Village Link	
	84.1	<p>It was agreed that the only important item that needed to go into the Village Link was about the Tommy Silhouettes. Cllr Lowe was asked to prepare an article and then send it to Cllr Day and once completed to send it around for approval of the council. She agreed to do this.</p>
85.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.	
	85.1	There being no other business the meeting was formally closed at 20:24
86.	The date of the next meeting – to be held on Wednesday 4 October 2023 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby	