Thurlby Parish Council
Minutes of the Meeting of Thurlby Parish Council (Min 24-04) held on Wednesday the 4 September 2024 at 7.30 p.m. in the Lawrance Park Social Room

Present: **Councillors:** N Bradley, R Bill, S Broadbent, H Daines, (Presiding), M Harrison, M Keene, L Lowe, M Owen, and A Thomas
Residents: Tina Johnstone, James Wallace
Others: Bernard Champness – Clerk, County Cllr R Reid,

	Open Forum	
	Tina Johnstone was present to explain why there was a need for a name of a road to the property at the back of her existing property on Swallow Hill. Her house has no number only a name "The Willows" It was no longer a legal requirement by the mortgage provider to have a road where the new house was situated it was more for others to find where that house was. The matter was discussed and why were we not approached by Highways now rather than direct from her. Explanations were given It was suggested that if she writes to us with her suggested name for the road and we can then write back agreeing with her suggestion. She would then be able to make her application to the Council.	
	James Wallace was present as he wanted to register his complaint about how he was not kept up to date with when work was taking place overnight to install the crossing at Thurlby crossroads. He had been given notice when the road was expected to be closed but not advised again when the work did not start a week later. This resulted in him not being able to get to his house in Church Street because of the road being closed. Cllr Broadbent was in agreement with the poor notification, but he had been allowed through to get to his property. Although all were in agreement about the delight that there would be a crossing at Thurlby now there was also likewise agreement about the total lack of update communications from LCC. Mr Wallace wanted the Parish Council to write to LCC asking for their risk assessment so we could all see what arrangements had been made for the emergency services to get through during the road closures. County Cllr Rid was present and said that he was happy that LCC had done everything that was necessary and had complied with all legal requirements. Evetually he agreed that he would convey to LCC about the poor communications that had been sent out and to register our dismay for the problems residents and the owners of the Horseshoe Public House had to endure over the last few weeks.	
	The meeting was formally opened at 20.04	
65.	**Apologies for absence, acceptance of Apologies & noting of resignations received**	
	65.1	Apologies were received from L Day (personal) P Haley (work)**Resolved** that the apologies be accepted. District Cllr B Dobson had sent his apologies
66.	**Declaration of Interest –** To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
	66.1	Cllr Daines declared an interest in one of the planning applications **S24/1204** as she lived two doors away from the applicant.
67.	**Minutes of the Meeting of the Parish Council held on the 17 July 2024 (Min24-03)**	

DRAFT

	67.1	**Resolved**: That the minutes of the meeting held on the 17 July 2024 be signed by the Chair as a correct record.
68.	**To receive a report from the County and District Councillors on matters relating to Thurlby**	
	68.1	County Cllr Robert Reid had sent the following report:: Highways have been busy with their contractors completing the Pelican Crossing on the A15 Extra work has been added by way of extended tarmac abutting the crossing with extra funding from the highways budget to do this. I have received a complaint from Lisa Day about debris left in the vicinity, the contractor has been asked to get it removed. During this week the following is likely to be concluded. The pedestrian crossing has now been commissioned, but the signals heads are currently bagged over until the lining has been completed. There are some additional areas of surfacing that need to be redone – currently these works are planned for the evening of Friday 6th September under a road closure. The lining works are going to be undertaken on the same shift. In addition, there is a requirement to finalise the core studs for the pedestrian crossing as these can't be done just after resurfacing – I am just identifying a date for this. On Friday at 3pm The reverend Carolyn Bailey and myself will be meeting at the crossing for a photograph organised by LCC Media support, should anyone like to join us they will be most welcome. Parish Councillor Richard Bill had asked for any resolve update on the missing manhole cover and any help for church street drainage outside the pumping station. I took these issues up at my last meeting on Aug30th.This is the positive reply confirmation. - 08/08/24 - No records held to suggest culverted watercourse forms part of the highway, east of Carr Dyke. Cllr Reid updated by email, Works to install cover over private watercourse planned for September 24, being completed without prejudice. This is not a Highways asset. Mike Brown to liaise with BBLP, and we will aim to get grips dug at same time outside the pumping station and beyond. My next in person meeting with our highways manager is on September 20th. At today's LCC Executive meeting it was confirmed that Lincolnshire has joined up with Norfolk. Suffolk and Essex in continuing to lobby for the offshore energy to An be transported underground, and on shore windmills to be sensitivity placed on our landscape in consideration and preservation of our countryside. Property wise. Youth Hostel. that the former Youth Hostel building is now being marketed and the details can be found here: Commercial property for sale in Development Opportunity High Street, Thurlby, PE10 (rightmove.co.uk) I have also sent this to Mr Ward who expressed an interest earlier in the summer There were a number of matters that needed to be clariid or brought up to date which were:

DRAFT

		• Cllr Reid said that he had been contacted about a street lighting problem on Swallow Hill which the Parish Council should be involved in so he would send the email he had received to the Clerk • Cllr Reid said that this Autumn action would be taken about Riparian owners' responsibility in the village and enforcements would be issued if work was not undertaken. Cllr Owen said that she had been approached by a resident in Woodside Close who said that there was no dyke behind their property, but water ran off the field and flooded their garden. It was pointed out that all properties on the northern side in Woodside East and Woodside Close had a dyke at the back of their properties. • Micro patching would take place around the village • Cllr Reid would not be at the next meeting, but he could be kept up to date by email • Highways had agreed to replace the manhole cover in Church Street in September • Cllr Bill said that kerbs by the pumping station needed to be replaced and also in Church Street. Cllr Reid said that the site would be re-visited in December 2024 with a view to action being taken to reinstate the kerbing. • He had visited the Youth Hostel and saw that the fence had broken down but generally the site looked like it had been cleared up and maintained. • Cllr Keene asked about when the damaged sign at Northorpe crossroads was going to be replaced and Cllr Reid said he would make enquiries.
	68.2	District Cllr Dobson had sent a report as follows: 1. The new pedestrian crossing is nearly complete, some 10 years after we campaigned to have this installed. Unfortunately, the serious incident that occurred at the junction with the A15 at Northorpe became the immediate position for the new crossing. Whether the new crossing at the High Street junction with the A15 is on the right side of High Street, i.e. south rather than on the north side, we will soon have one. 2. As our last meeting and my last report was just before the start of the summer recess, there is not too much to report today, but there have been several items of interest: a. We now have a new litter bin at the Post Office. b. The Youth Hostel is now up for sale and will hopefully be taken over and restore the building and site to its original glory. c. Several drains have recently been inspected, but we still need to have some action to alleviate the flooding which always seems to happen around the year end. We have managed to acquire some empty bags so that, in an emergency, these can be filled and used to protect properties. SKDC has provided us with around 100 bags free of charge and these are stored safely, ready for use. 3. We have had discussions around leisure and want to encourage everyone, not only with the use of the leisure centres, but also getting people to move and keep themselves as fit as possible. To help everyone, we are trying to make it easier by adding equipment in parks so that these are available to adults as well. 4. SKDC is also putting a lot of effort into increasing opportunities for the markets. Currently, the rates are excellent value and enable even entrepreneurs to set up shop in our market towns. We are trying to increase the activities in our towns to support not only the market stalls but local shops. The street markets are well organised, and we want to grow these so that entrepreneurs get the opportunity to show their talent in making or otherwise building up their own businesses.

DRAFT

		5. I have made it known to planning that we are not in favour of anymore large estates in our village.
69.	**Clerk's Report and correspondence received**	
	69.1	The Clerks Report had been circulated and explained that he had received various emails from NALC, ICCM and various playground equipment providers but if anyone wished to see copies they can be forwarded on. He had received the additional correspondence as follows: The following correspondence was discussed: 1. An email from Tiny Steps Petting Farm advising that they passed its Visit England Quality Assured Visitor Attraction assessment this year with a commendable overall score of 87%, a positive increase on the 79% when last assessed in April 2022. Tiny Steps Petting Farm is a delightful spot for families. It offers a warm and engaging environment where visitors can get up close with a variety of animals. The farm features friendly goats, sheep, pigs, and other animals that children and adults can pet and feed, making it a hands-on and educational experience. The atmosphere is welcoming, and the staff are friendly and attentive, ensuring visitors have a safe and enjoyable time. 2. An email from the Lincolnshire Wildlife Park about their latest event details for Hallowe'en 2024, from 21st October to 3rd November 2024 3. An email from South Kesteven District Council about the Proposed Council Tax Support Scheme 2025/26. Before approving a final scheme, South Kesteven District Council is required to consult with any person we consider are likely to have an interest in the operation of the scheme. The consultation period starts on Sunday 1 September and ends at 5pm on Monday 30 September. 4. An email from South Kesteven District Council regarding who is holding a series of Parish and Town Council Forums which will take place on: 4/9/24 Grantham Guildhall Arts Centre 12/9/24 Stamford Stamford Arts Centre 8/10/24 Deepings Open Door Baptist Church 14/10/24 Bourne Bourne Corn Exchange 5. It was noted that Cllr Thomas had been able to hand in the Social Room of Larance Park the portrait of King Charles III 6. Cllr Thomas asked if a link to the map layering could be put on the website for easy access. The Clerk would arrange this 7. It was reported that the hedge at the Northorpe Crossroads had been cut back and had been done by Mr Cappitt.
70.	**Planning applications:**	
	70.1	**To consider any Planning Applications received –** **S24/1333 -** Proposal: Conversion of existing farm barn to form a residential dwelling house at Lintre House, Water Lane, Thurlby, App Type: Prior Notification Part 3 Class Q. **Response** by 6 September 2024. **Resolved:** that we would object on the basis this the development could be considered back building. In addition, there was a problem with flooding in that area. It was not called Water Lane for any other reason **S24/1204** - Proposal: Change of use of domestic garage to use as hairdressing salon at 66 Beck Way, Thurlby. **Response** by 12 September 2024. **Resolved:** no objections but with some reservations. There was no parking in Beck Wayand was an unadopted road, and there was concern that if there was more than one client attending at the same time they would have to park somewhere else. If they were having to park on the applicant's driveway then this should be stipulated in the planning permission **S24/1024** - proposed single storey side extension for bedroom, utility and shower room

		at 44 High Street, Thurlby (amended plan) **Response** by 6 September 2024. **Resolved:** no comment
	70.1.1	After the agenda was posted the Clerk received the weekly planning list which included a planning application in Thurlby This was **S24/1410** for Submission of details reserved by conditions 3 (soft landscaping), 4 (archaeological report) and 5 (water drainage) of S24/0559 (New two storey detached dwelling). at 25 The Barn Crown Lane Thurlby. The Clerk had been in touch with the Planning Officer to ask if we needed to comment. The Officer had replied as follows: *The application is for the submission of details that were required by conditions on the previous application and not to remove these previous conditions. We do not normally consult the Parish Council on these kinds of applications*
	70.2	**To note Planning Applications approved:** **S24/0559 -** Proposal: New two storey detached dwelling at The Barn 25 Crown Lane **S24/1059 -** Proposal: Proposed single storey rear extension at 66 Swallow Hill Thurlby **S24/1033 -** Proposal: Proposed garage conversion to extend existing kitchen, proposed single garage extension, internal alterations and rendering the existing house and extension (colour cream) at Kanburi 1B Main Road Thurlby **S24/0996** Proposal: Erection of detached garage at 3 St Firmins Way Thurlby
	70.3	**To note any Planning Applications refused or withdrawn:** none to note
	70.4	**To note any Application appealed or any decision made regarding an appeal:** none to note
71.	**To confirm Expenditure** [£40.00 – B M Champness (use of home as office July)] [£532.70 – B M Champness (salary July)] [£26.20 – Elaine Reynolds (salary July)] [£40.00 – B M Champness (use of home as office August)] [£532.70 – B M Champness (salary August)] [£127.80 – Elaine Reynolds (salary August)] [£49.56 – BT (broadband charges) (DD)] [£49.56 – BT (broadband charges) (DD)] [£306.00 – Bourne Skip Hire (weekly bin collection charges x 5 July)] [£244.80 – Bourne Skip Hire (weekly bin collection charges x 4 August)] £104.00. - Thurlby PCC (insert in Village Link) £19.95 – B M Champness (black bin bags for waste bins) [£40.00 – Information Commissioner Office (renewal fee)] £96.00 – B M Champness (new defibrillator pads) £6.99 – B M Champness (AED Prep kit) £252.00 – PKF Littlejohn LLP (External audit fee) £47.00 St Firmins PCC (adjusted green bin sticker fee) £114.00 – C S Harris (grass cutting and sweeping paths in cemetery) **[ ]** *denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed* **[ ]** *denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed*
	71.1	**Resolved:** that the payments be approved after the Clerk explained that in March we had agreed to pay £52.00 for the green bin sticker in the cemetery as he had thought he had resolved the problem with South Kesteven District Council. This had not happened but was eventually resolved with the help of the Church who had applied for a second

DRAFT

		bin for our use and the payment to them was £47.00. Cllr Tomas also explained that the defibrillator has been used and we needed to purchase new pads and an AED prep kit. As they usually took over a week to be delivered it had been agreed the Clerk would order them from Amazon with the next day delivery but the cost being more than we would normally pay. It was fortuitous as the defibrillator was used again shortly after the previous use. He suggested we purchase another prep kit as this did not have a specified time for use unlike the pads. It was agreed that another prep kit be ordered. It was further agree that once a kit was used we purchase another kit to replace it.
	71.2	Since the agenda was posted another invoice was received from BT for £49.56 for Broadband charges It was **resolved** that this payment be approved as well
72.	**To discuss the accounts for July and August and for the bank reconciliation to be signed as a correct record**	
	72.1	The Clerk had circulated in advance details of the bank details showing income received and spent in July and August. He also provided a Bank Reconciliation **Resolved:** that the Chair sign the Bank Reconciliation for June 2024
73.	**To note the conclusion of the 2023/24 Audit and to agree a time period for advertising the conclusion and fee to charge for copies of the AGAR if requested.**	
	73.1	Notice had been received that the 2023/24 accounts had been audited and the audit concluded. The Clerk pointed out that the good news was that the Auditor was of the opinion that the information in Sections 1 and 2 of the AGAR were in accordance with the Proper Practices and no matters had come to their attention. There were no other matters affecting their opinion. Notices now had to be placed in the noticeboard and on the website. In the past the statutory time for residents to inspect the paperwork was 14 days but now the time was down to each Council. In addition, if anyone wanted a copy of sections 1, 2 and 3 of the AGAR we would need to set a charge per page. **Resolved:** that the time for residents to inspect the paperwork should be 14 days starting from Monday 9 September and concluding on Friday 20 September 2024 and that the cost of each page would be £1 per page.
74.	**To discuss the proposal for a new Noticeboard outside of the Post Office**	
	74.1	Following the meeting in July the Clerk had been in touch with Greenbarnes and obtained a new quote for the slightly larger noticeboard. This was now £2905.01 which included VAT and postage. The new noticeboard would not quite fit onto the existing legs, but Greenbarnes said that we could not fix the board by side fittings. They had now stated that if we fitted wooden batons between the legs then the board could be fitted on them. The Clerk had also been to the Post Office to see if they would object to a new noticeboard and whether that wanted this in writing. They confirmed that was no need for the request to be in writing and they would have no objections to the installation of a new noticeboard. **Resolved:** that we proceed with the purchase of the new noticeboard.
75.	**To discuss a possible name for a new road off Swallow Hill.**	
	75.1	This matter had been discussed at length in the Open Forum. It was **resolved** that we would agree to the suggested name for the road 'The old brick yard'.
76.	**To discuss maintenance taking place in our parish**	

	76.1	An email had been received from the Environment Agency saying" *We have made some changes to our maintenance program. We are writing to make you aware that either our Field Team, our contractors or the Internal Drainage Board will be carrying out scheduled maintenance work for the Environment Agency over the summer months in your parish. Please find attached information sheets which explain the work we are likely to be doing and the reasons for carrying it out.* *Please be aware that our maintenance work is subject to suitable environmental conditions and may change due to unforeseen circumstances, including incidents*" They also sent a leaflet about grass cutting along the flood defence embankments which had been circulated. This was no need for this to be discussed further but the matter has ben noted and we would keep an eye on any work that was being done
77.	**To discuss the response from LCC regarding our request for sandbags.**	
	77.1	Cllr Reid had re-sent an email that he had received earlier in the year but as will be seen from Cllr Dobsons report he had received 100 sandbags Cllr Thomas would write to him asking where they were and if we could store them at Lawrance Park
78.	**To arrange a date for a Save Life Session for free Adult CPR and Defibrillator Training**	
	78.1	Notice had been received that it was intended to carry out more free courses on Adult CPR and defibrillator training. The Clerk had sent a reply saying that we were interested and to include us if possible. A reply had been received with a number of dates which had been circulated. The Council proposed that we try and fix a session on either the 15th, 22nd or 29th of October 20254. Once a date was fixed we could start advertising the event for residents to attend
79.	**To consider the future of the Youth Hostel in Thurlby**	
	79.1	There was nothing further to add to the comments in the reports by Cllr Reid and Dobson.
80.	**To discuss the Lincolnshire Minerals and Waste Local Plan consultation**	
	80.1	The Clerk had circulated the email about the above consultation. It was agreed we would not be involved with the consultation but would keep an eye out for the work in the neighbouring villages.
81.	**To consider the data received from the reactive sign**	
	79.1	Cllr Bill had submitted before the meeting the data he had obtained from the Reactive Sign During July the radar unit was positioned on the A15 at Northorpe recording traffic in a northbound direction and during August on Swallow Hill recording inbound traffic i.e. eastbound. Comparing the A15 data to last year the average daily count is down 3 & 2% at 8280 & 7840 vehicles/day on the 5- & 7-day count with a slight decrease in the peak AM but an increase in the PM volumes. The AM figures may be the result of the crossing works with local commuters avoiding the area. Those travelling over the speed limit and their speed above the limit is very similar to the previous year. The average speed of 34.6mph is similar with a slight increase in maximum speed to 90mph.

		When analysing the effects of the roadworks and school holiday periods the daily count drops considerably by 10 & 9% (899 & 814 vehicles) and a further 4 & 3% (344 & 225 vehicles) respectively. However, it should be noted that fewer vehicles result in more drivers exceeding the speed limit. The results from Swallow Hill during August would indicate an increase in the daily count of 10% & 9% at 730 & 672 vehicles/day on the 5- & 7-day count. This daily count is the most since 2018 reflected in the AM count, the PM count remaining similar to last year. The increase may be the result of vehicles avoiding the A15 Crossing works. The average speed, those travelling above the speed limit and their speed remain similar to last year. The maximum speed of 63mph is slightly up on last year but alarmingly was recorded at 14.50hrs.. Thanks to be recorded to Cllr Bill for undertaking this task every month.
82.	**To receive an update on the Cemetery to include grass cutting, maintenance and burial fees**	
	82.1	Cllr Thomas said that the hedge would be cut back by the farmer now he had harvested the crop in the adjoining field. The grass had been cut and the paths swept. The green bin was in pace and had been emptied as had the black bin, but someone had placed dog poo in that bin which has to be removed. The Clerk explained that someone who had reserved a plot in the cremated remains area and had now changed their minds and now wished to be buried. It was agreed that if this happened the Clerk was to take into account the fee they had paid for the plot in the cremated remains area.
83.	**For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council**	
	83.1	No Councillor had attended a meeting so there was no report.
84.	**To consider what information should be placed in the Village Link**	
	84.1	It was agreed that Cllr Keene would with the help of Cllr Thomas draft a report for the Village Link. This would be sent to all for approval before going to print. Cllr Bill would write up a report about the crossing. We would also mention the award given to the Petting Farm
85.	**Members Questions -** *reminder only questions given to the clerk a week in advance will be answered.*	
	85.1	It had been noted that the standing orders had been amended by NALC, so we needed to relook at them at the next meeting.
	85.2	The Clerk was asked to chase Longhurst Housing about fixing the streetlight on the footpath between Northorpe and Beck Way
	85.3	Cllr Harrison said that there were some overhanging bushes from various properties in High Street and wanted to know if we could do anything about them. He was advised to report them under FixMyStreet.
	85.4	There being no other business the meeting was formally closed at 21.27

DRAFT

86.	**The date of the next meeting –** to be held on **Wednesday 2 Octobet 2024** at 7.30 p.m. in the Lawrance Park Social Room, Thurlby

DRAFT