

THURLBY PARISH COUNCIL

Bernard M Champness, Clerk to the Parish Council
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The Annual Meeting of Thurlby Parish Council will be held on Wednesday 7 May 2025 starting at 20.30 in Lawrance Park Social Room

Public and Press are invited to attend and if they wish to attend should be seated by 20.10 to ensure the meeting starts on time.

	Open Forum
1.	To elect a Chairperson and to receive the Chairperson's Declaration of Acceptance of Office
2.	To elect a Vice Chairperson
3.	To appoint representatives for Local Charities and organisations i) Lawrance Park Community Association ii) Causeway Charities iii) Anne Fisher Charities iv) Churchyard Committee
4.	To appoint signatories for cheques and a Press Officer
5.	To adopt the Standing Orders, Financial Regulations & Risk Assessment and to consider the further inspection of the cemetery/headstones
6.	To consider whether the Cemetery charges should be increased
7.	Apologies for absence, acceptance of Apologies & noting of resignations received
8.	Declaration of Interest – To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item
9.	Minutes of the meeting held on the 26 March 2025 (Min24-10)
10.	To Co-opt a Councillor
11.	To receive a report from the County and District Councillors on matters relating to Thurlby
12.	Clerk's report and correspondence received.
13.	Planning matters:
13.1	To consider any Planning Applications received:
13.2	To note Planning Applications approved: S25/0537 - Proposal: Store for hay and straw at Cross Farm, Park Wood Road, Thurlby
13.3	To note any Planning Applications refused or withdrawn: S25/0283 - refusal of prior notification details for: Conversion of agricultural buildings to provide 8.no dwellings Fen Road Northorpe Fen
13.4	To note any Application appealed or any decision made regarding an appeal: none to note

14.	To confirm Expenditure £40.00 – B M Champness (use of home as office) £556.93– B M Champness (salary) £51.40 – Elaine Reynolds (salary) £54.121 – BT (broadband charges) (DD) £306.00 – Bourne Skip Hire (weekly bin collection charges x 5) £430.16 – Zurich Insurance (Insurance premium) £2000.00 – Lawrance Park Community Association (half Grant monies) £1000.00 – St Firmins Churchyard (half Grant monies) £20.80 – St Firmins PCC (contribution to Naturehood website) £105.00 – ICCM (Annual fee) £3.40 – B M Champness (postage) £15.60 – Bluecom Services (Annual domain name fee) <i>[] denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed</i>
15.	To discuss the accounts for April and for the bank reconciliation to be signed as a correct record
16.	Audit of 2024/25 Accounts 1. To approve the Annual Governance Statement 2024/25 2. To accept the Accounting Statement 2024/25 as a true record 3. To sign the Annual Return and submit for Audit.
17.	To consider and agree the Insurance cover and whether we wish to include or remove anything from the schedule
18.	To discuss the purchase of a Professional Office 365 licence for £115.20 per year. and to pay Bluecom Services a fee of £48.50 for the DNS support
19.	To discuss if we require to sign up to Bluecom Services for a support programme.
20.	To consider the data received from the reactive sign
21.	To receive an update on the Cemetery to include grass cutting, maintenance and burial fees
22.	For any Councillor to produce a written report of any meeting that he/she has attended as a representative of the Parish Council
23.	To consider what information should be placed in the Village Link
24.	Members Questions - reminder only questions given to the clerk a week in advance will be answered.
25.	The date of the next meeting – to be held on Wednesday 4 June 2025 at 7.30 p.m. in the Lawrance Park Social Room, Thurlby

Signed *B M Champness* (Clerk) Dated 29 April 2025