THURLBY PARISH COUNCIL

Bernard M Champness, Clerk to the Parish Council
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The Annual Meeting of Thurlby Parish Council will be held on Wednesday 1st May2024starting at 20.15in Lawrance Park Social Room

Public and Press are invited to attend and if they wish to attend should be seated by 20.10 to ensure the meeting starts on time.

	Open Forum	
1.	**To elect a Chairperson and to receive the Chairperson's Declaration of Acceptance of Office**	
2.	**To elect a Vice Chairperson**	
3.	**To appoint representatives for Local Charities and organisations** **i) Lawrance Park Community Association** **ii) Causeway Charities** **iii) Anne Fisher Charities** **iv) Churchyard Committee**	
4.	**To appointsignatories for cheques and a Press Officer**	
5.	**To adopt theStanding Orders, Financial Regulations & Risk Assessment and to consider the further inspection of the cemetery/headstones**	
6.	**To consider whetherthe Cemetery charges should be increased**	
7.	**Apologies for absence, acceptance of Apologies & noting of resignations received**	
8.	**Declaration of Interest –** To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item	
9.	**Minutes of the meeting held on the 27March 2024 (Min23-10)**	
10.	**To receive a report from the County and District Councillors on matters relating to Thurlby**	
11.	**Clerk's report and correspondence received.**	
12.	**Planning matters:**	
	12.1	**To consider any Planning Applications received:** **S24/0559 -** Proposal: New two storey detached dwelling at The Barn, 25 Crown Lane, Thurlby**. Response** extended to 2 May 2024 **S23/1922 -** Proposal: Change of use and alteration of Church Hall (F1) to residential dwelling (C3) at Parish Church Hall, 12 Church Street, Thurlby**. Response**by 9 May 2024 **S24/0645 -** Proposal: First floor side extension and front porch at 56 Northorpe, Thurlby**. Response** by 14 May 2024
	12.2	**To note Planning Applications approved: S24/0154 -** Proposal: Extension to existing barn and additional storage buildings/enclosures to support the current use as a petting farm at Tiny Steps Petting Farm Park Wood Road
	12.3	**To note any Planning Applications refused or withdrawn:** none to note
	12.4	**To note any Application appealed or any decision made regarding an appeal:** none to note

13.	**To confirm Expenditure** £40.00 –B M Champness (use of home as office) £532.90 – B M Champness (salary) £24.00 – Elaine Reynolds (salary) £49.56 – BT (broadband charges) (DD) £306.00 – Bourne Skip Hire (weekly bin collection charges x 5) £509.33 – Zurich Insurance (Insurance premium) £4000.00 – Lawrance Park Community Association (Grant monies) £2000.00 – St Firmins Churchyard (Grant monies) £100.00 – Odd'Uns (grant monies) £19.47 – B M Champness (5 reams of paper) £20.80 – St Firmins PCC (contribution to Naturehood website) £100.00 – ICCM (Annual fee) **[ ]** *denotes those payments paid between meetings, which have been approved by the Chairperson and Vice Chairperson of the Parish Council or at a previous meeting but not listed*
14.	**To discuss the accounts for April and for the bank reconciliation to be signed as a correct record**
15.	**Audit of 2023/24 Accounts** **1. To approve the Annual Governance Statement 2023/24** **2. To accept the Accounting Statement 2023/24 as a true record** **3. To sign the Annual Return and submit for Audit.**
16.	**To consider and agree the Insurance cover and whether we wish to include or remove anything from the schedule**
17.	**To receive an update on the crossing at Thurlby crossroads.**
18.	**To consider the future of the Youth Hostel in Thurlby**
19.	**To receive a report on the D Day Celebrations on the15 June 2024**
20.	**To consider the data received from the reactive sign**
21.	**To receive an update on the Cemetery to include grass cutting, maintenance and burial fees**
22.	**For any Councillor to produce a written report of any meeting that he/she has attended as representatives of the Parish Council**
23.	**To consider what information should be placed in the Village Link**
24.	**Members Questions -** *reminder only questions given to the clerk a week in advance will be answered.*
25.	**The date of the next meeting –** to be held on **Wednesday 5June 2024** at 7.30 p.m. in the Lawrance Park Social Room, Thurlby

Signed*B M Champness***(Clerk)** **Dated25 April 2024**